

Quasset School Advisory Committee  
Minutes of Meeting July 16, 2014  
First Selectman's Meeting Room  
Woodstock Town Hall 4 p.m.

Present Alan Walker, First Selectman, Myra Pratte, Chair, Brian Musumeci, Elaine Lachapelle, Irene Wheeler, Secretary, and Lynn Smith, Historic Properties Commission

The meeting was called to order at 4:05pm.

The minutes from the March meeting were accepted as read.

Our fund balance is \$4,882.54. The masonry costs will be \$1,250. Terry fixed large cracks and repaired as many cracks as possible all around the building. There may still be some areas under the shutters that need repair. Also some bricks need repointing.

The Summer docent schedule is all set.

Our next meeting, September 17th will be at the Red White School instead of the Town Hall. We will invite Dr. Baron to attend.

There is insect damage to a framed map. The North East Document Conservation Center is where it can be repaired. Myra and Elaine will go there August 6th at 10 am to meet and show them the damage.

Myra will call the Tree warden, Bill Rathbone to look at the Crabapple tree on the Quasset grounds. It looks like it is dying. Irene will check to see if it is a named tree.

Myra is painting the wooden fence behind the school and the school is providing the paint. Brian is replacing some broken slats.

The Shutter project. Lynn spoke after she had inspected the shutters. She said that the shutters need a special hinge to really work. It would need to look antique and would probably have to be hand made for each individual window as they are set at different depths. Lynn feels there is more

research to be done as the shutters need to set flush with the building when open. We need to know costs and we may need to do some special fund raising . Many of the windows need reputtying, glazing. One cost is at \$40 per hour for 3 hours for each window times ten windows. about \$1,200. This would mean not removing the windows but doing them in place with putty, priming the wood and painting windows.

The sills and frames also need work. We should get estimates of doing each window, inside and out, removing the window and paint the frames and, etc. This would be too much for one year and may have to be done in parts.

Kit Sears is no longer on our committee and has been replaced by another member of the Historic Properties Commission. The H.P.C. would like permission to rotate members as all are very busy people. We allowed this.

Myra will e-mail the Norwich Bulletin and Shoppers Guide to advertise Quasset School opening dates and time for the rest of the summer.

4:35p.m.-Motion by Musumeci/Seney to Adjourn. Motion accepted.

Respectfully submitted,  
Irene E. Wheeler  
Secretary QSAC